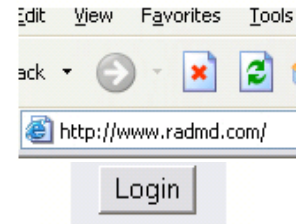


RadMD Quick Start Guide for Requesting Exams

This Quick Start Guide is a tool to assist ordering physicians and staff in obtaining prior authorizations for imaging procedures quickly and easily via the RadMD Web site.

1 Go to RadMD.com

Open your Internet browser and navigate to RadMD.com.
Click Login on the right side of the page



2 Log in

Enter your Account ID and password, and then click **Login**.

Account ID:

Password:

3 Request an Exam

Click **Go** next to **Request an Exam**.
Read the overview and click **Continue**.

Request an Exam

4 Identify the Patient

Enter the patient's information.
Click **Save and Continue**.

Patient's First Name*

Patient's Last Name*

Patient's Date of Birth* / /
(mm/dd/yyyy)

5 Identify the Physician

Verify the patient and select a Physician from the drop-down box.
Click **Save and Continue**.

Which physician is ordering this exam for this patient?

6 Identify the Exam(s)

Select the exam(s) from the list.
Click **Add Exam** to add the exam(s).
Click **Save and Continue**.

All Available Exams:

- Cerebral Perfusion CT
- CT Colonoscopy
- CT Colonoscopy for Screening
- CTA Coronary Arteries
- EBCT
- Fusion PET Scan

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7 Select the Provider

Enter search criteria and click **Search**.
Click the link for the appropriate provider.
Click **Save and Continue**.

Search by Name:

Search by City:

Search by Zip:

8 Answer Questions

Answer questions about this exam.
Click **Save and Continue**.

Please answer some questions about the patient

ICD9 Code:* [ICD9 Code Help](#)

Please provide the reason for this exam(s):*

9 Final Confirmation

Confirm the final request details.
Submit the request by clicking **Continue**.

Exam(s) (Step 3):
Cerebral Perfusion CT

10 Clinical Questions

Answer some questions specific to the exam.
Click **Next** after answering each question.
Click **Finish** once all questions have been answered.

Exam Request Clinical Questions

Is this a request for CTA Coronary Arteries?

Yes

No

11 Request Complete

The request is now complete.
The final page confirms the request and displays current status.
Click **Start a New Exam Request** or **Back to the Main Menu**.

STATUS

Current Status:
Validity Period:
Authorization:

Questions? Comments? Need help? Send an e-mail to RadMDSupport@MagellanHealth.com.
Or call toll-free 1-877-80-RadMD (1-877-807-2363) M-F 8 a.m. to 8 p.m. (EST).